**DAILY ASSESSMENT FORMAT**

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| **Date:** | **18 MAY 2020** | **Name:** | **Rakshith B** |
| **Course:** | **TCSION CARRIER EDGE** | **USN:** | **4AL16EC409** |
| **Topic:** | **COMMUNICATION TO IMPRESS** | **Semester & Section:** | **6th SEM B** |
| **Github Repository:** | **Rakshith-B** |  |  |

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| **FORENOON SESSION DETAILS** |
| **Image of session** |
| **Report –**  **Communicate to Impress-**  **Communication Involves :**  **1.Intanation**  **2.Body Language**  **3.Facial Expression**  **4.Non-Verbal Communication Devices**  **Objectives :**   * **Importance of Communication** * **Process of Communication** * **Barriers od Communication** * **Distinguish between verbal and Non Verbal Communication** * **Use communication Effectively**   **Why Communication Skill ?**  **If you Improve your Communication Skill,I guarantee you that you will earn fifty percent more money over your Lifetime**  **-Warren Buffett**  **Importance of Communication :**   * **Give Information** * **Persuade** * **Express Need**   **Types of Communication :**   * **Verbal** * **Non-Verbal** * **Visual** * **Written**   **Process of Communication :**  **Sender-> Encoder -> Channel -> Decoder -> Receiver**  **Effective Communication :**  **Do’s**   * **Maintain Eye Contact** * **Dress for the Occasion** * **Speak with Clarity** * **Right tone of Voice** * **Correct Posture** * **Positive Facial Expression**   **Avoid**   * **Checking Phone while Conversation** * **Dressing Shabbily** * **Fumbling,Using too many filter Words while Talking** * **Speaking Rudely**   **Deliver Presentation with Impact :**   * **Create a Attractive Presentation** * **Engage the Audience** * **Handling Questions**   **Effective Presentation**   * **Formal Conference** * **Knowledge Transfer** * **Team Meeting** * **Brain Storming**   **Formal Conference :**   * **Decide wether to us the podium or not** * **If it is large audience MIcrophone Will be needed** * **Check the Working of the Microphone** * **Use Remote to Navigate Slides** * **Make sure Formally Dressed**   **Develop Soft Skills for the Workplace :**   * **Explain the Importance of the Soft Skills** * **Distinguish between Hard and Soft Skills**   **What is Soft Skills ?**   * **Communication** * **Negotiation Skills** * **Critical Thinking** * **Self Confidence** * **Business Etiquettes** * **Goal Setting** * **Team Work** |

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| **Date:** | **18 MAY 2020** | **Name:RAKSHITH B** |  | |
| **Course:** | **PYTHON** | **USN:4AL16EC409** |  | |
| **Topic:** | **Small Program,Data Types,Operations with Data**  **Types** | **Semester & Section:6 B** |  | |
| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session** | | | |
| **Report –**  **1. Course Introduction**  **2. How to Contact Your Instructor**  **3. Preview of the 10 Apps**  **IDE :**   * **Python 3 and the Visual Studio code IDE is most efficiently used IDE’s.** * **There are two ways of executing the python Code,Code can be executed in the Shell or It can be executed by the help of the IDE.**   **First Python Code :**  **>>>import datetime**  **>>>print(datetime.datetime.now())**  **Optimized Code :**  **>>> import datetime**  **>>>print(“The Date and Time Is”,datetime.datetime.now())**  **Variables :**  **import datetime**  **mynow=datetime.datetime.now()**  **print(mynow)**  **variable- can store any kind of data**  **>>>mynumber=10**  **>>>mytext=”hello”**  **print(mynumber,mytext)**  **>>>x=10**  **>>>y=”10”**  **>>>sum1=x+x**  **>>>sum2=y+y**  **print(sum1+sum2)**  **Excercise:**  **x = 3**  **y = 4**  **z = 3**  **s = x+y+z**  **print(s)**  **Excercise : Calculating Maximun**  **student\_grades = [9.1, 8.8, 7.5]**  **max\_value = max(student\_grades)**  **print(max\_value)**  **Excercise : Creating Dictionary**  **day\_temperatures = {'morning': 5.1, 'noon': 6.1, 'evening': 10.2}**  **Excercise:Creating Toples**  **color\_codes = ((1,2,3), (4,5,6), (7,8,9))**  **Excercise : Append Item to List**  **seconds = [1.2323442655, 1.4534345567, 1.023458894]**  **current = 1.10001399445**  **seconds.append(current)**  **Excercise : Remove item from List**  **seconds = [1.2323442655, 1.4534345567, 1.023458894, 1.10001399445]**  **aseconds = [1.2323442655, 1.4534345567, 1.023458894, 1.10001399445]**  **seconds.remove(1.4534345567)**  **Excercise : Remove three Item From LIst**  **seconds = [1.2323442655, 1.4534345567, 1.023458894, 1.10001399445]**  **seconds.remove(1.4534345567)**  **seconds.remove(1.023458894)**  **seconds.remove(1.10001399445)**  **Excercise : Access and Append**  **workdays = ["Mon", "Tue", "Wed", "Thu", "Fri"]**  **weekend = ["Sat", "Sun"]**  **workdays.append(weekend[0])**  **Excercise : Slicing a List,Last Three**  **letters = ['a', 'b', 'c', 'd', 'e', 'f', 'g']**  **print(letters[-3:])** | | | |